

Alberta Centennial Education Savings ("ACES") Grant Application Step by Step Guide

The Alberta Centennial Education Savings ("ACES") Plan was introduced by the Government of Alberta as part of its provincial centennial celebrations in 2005. The Alberta Grant consists of an initial amount of \$500 which is deposited into the Registered Education Savings Plan ("RESP") for an eligible child. It also includes three subsequent payments of \$100 for children who turned 8, 11 or 14 years of age on or after January 1, 2005.

Alberta	Application for Alberta Centennial Education Savings Plan Grant
This form is to be completed by the Subscriber(s) of a Registered Education Savings Plan (RESP) or for an education savings plan that will be submitted for registration. A separate form must be completed, and submitted to an RESP Promoter, for each Beneficiary and each type of Grant.	
Type of Grant (check applicable)	
<input type="checkbox"/> \$500 Grant	<input type="checkbox"/> \$100 Grant (8 yrs)
<input type="checkbox"/> \$100 Grant (11 yrs)	<input type="checkbox"/> \$100 Grant (14 yrs)

There are four different Alberta grants. The Subscriber must select the grant box for which the Beneficiary qualifies.

NOTE: If the Beneficiary presently qualifies for more than one grant, separate ACES forms are required.

\$500 ACES grant (Newborn):

- The Beneficiary's date of birth must be on or after **January 1, 2005**; and
- The application must be submitted on or before the Beneficiary's sixth birthday.

\$100 ACES grant (8 years):

- The Beneficiary's date of birth must be on or after **January 1, 1997**;
- The Beneficiary must have been eight years old on or after January 1, 2005; and
- The application must be submitted on or before the Beneficiary's fourteenth birthday.

\$100 ACES grant (11 years):

- The Beneficiary's date of birth must be on or after **January 1, 1994**;
- The Beneficiary must have been eleven years old on or after January 1, 2005; and
- The application must be submitted on or before the Beneficiary's seventeenth birthday.

\$100 ACES grant (14 years):

- The Beneficiary's date of birth must be on or after **January 1, 1991**;
- The Beneficiary must have been fourteen years old on or after January 1, 2005; and
- The application must be submitted on or before the Beneficiary's twentieth birthday.

Section A – Beneficiary Information

Section A - Beneficiary Information		Definitions on Terms mentioned in this form.	
Family Name	Given Name(s)	Date of Birth (yyyy/mm/dd)	Gender M F

The Subscriber must enter the Beneficiary's first and last name, date of birth and gender.

NOTE: If the Subscriber has more than one Beneficiary for which they would like to request the grant, a separate ACES form is required per Beneficiary.

Section B – Proof of Alberta Residency

Section B - Proof of Alberta Residency		
Address of parent or legal guardian	City/Town/Municipality	Postal Code
<p>I/We understand a parent or legal guardian must meet the Alberta Residency Requirement for the Grant to be paid into an RESP in respect of the Beneficiary.</p> <p><input type="checkbox"/> I _____ <small>PRINT name of parent or legal guardian</small> declare I am a parent or legal guardian of the Beneficiary and have provided identification/proof that meets the Alberta Residency Requirement,</p> <p>OR</p> <p><input type="checkbox"/> I provided identification/proof that _____ <small>PRINT name of parent or legal guardian</small>, a parent or legal guardian of the Beneficiary, meets the Alberta Residency Requirement.</p>		

Section B requires the address of the Beneficiary's Parent/Legal guardian, who is a resident of Alberta. **Important:** Information provided in this section will serve as the Alberta Proof of Residency or Affidavit.

There are two declarations:

- Select the first declaration box if you are the Subscriber and the Parent/Legal guardian.
- Select the second declaration box if you are the Subscriber but are **NOT** the Parent/Legal guardian, and write the name of the Parent/Legal guardian who is a resident of Alberta.

To be completed by the RESP Promoter	Indicate type of identification/proof provided that demonstrates the parent or legal guardian meets the Alberta Residency Requirement.
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NOTE: Proof must be shown to Heritage that a parent or guardian of the Beneficiary is a resident of Alberta. Some examples of documentation that would be acceptable would be:

- A valid Alberta driver's licence;
- An Alberta photo identification card;
- An Alberta Health Insurance Card; and/or
- Bank statements, utility bills, or rental agreements that state the individual's address.

Please provide a photocopy of the required documentation with this grant application form.

Section C – Additional Criteria for \$100 Grants

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<input type="checkbox"/>	I confirm that the Beneficiary is enrolled, or was enrolled at the relevant time, at the following school: _____ in _____ Name of school City/town/municipality and province of school
<input type="checkbox"/>	I confirm that at least \$100 has been contributed into the Beneficiary's RESP (outside of any Alberta Centennial Education Savings Plan Grants, Canada Education Savings Grants, or Canada Learning Bonds) within the past 12 months.

To be eligible for any of the \$100 grants:

- The Beneficiary must be enrolled in an educational institution recognized by the government of Alberta. The name and location of the school should be recorded in this section.
- A contribution of at least \$100 must have been made to the Beneficiary's RESP within the past 12 months.

Section D – Authorization of Heritage to apply for grant

Section D - I/We authorize the RESP Promoter to request a Trustee to apply for the Grant in respect of the Beneficiary:		
PRINT name of Subscriber	Signature of Subscriber X	Date (yyyy/mm/dd)
PRINT name of Co-Subscriber (if applicable)	Signature of Co-Subscriber (if applicable) X	Date (yyyy/mm/dd)

The Subscriber(s) must sign and date this section in order to authorize Heritage to apply for the grant on behalf of the Beneficiary.

NOTE: If there are joint Subscribers on the plan, both Subscribers must print and sign their name and also date the application.

Notification

Notification of the Collection, Use and Disclosure of Personal Information
<p>→ The personal information on this form is collected under the authority of:</p> <ul style="list-style-type: none"> • Alberta Centennial Education Savings Plan Act (Alberta) • Alberta Centennial Education Savings Plan Regulation (Alberta) • Income Tax Act (Canada) <p>for the purpose of administrating the Alberta Centennial Education Savings Plan by Alberta Advanced Education and Technology, Human Resources and Social Development Canada and the Canada Revenue Agency.</p> <p>The collection, use and disclosure of personal information are compliant with:</p> <ul style="list-style-type: none"> • Freedom of Information and Protection of Privacy Act (Alberta) • Privacy Act (Canada) • Personal Information Protection and Electronic Documents Act (Canada) <p>→ Questions about the collection of the information provided can be directed to the administrator of the Alberta Centennial Education Savings Plan by calling, toll-free, 1 (888) 515 ACES [2237] or by sending an email to ACES@gov.ab.ca.</p>

This section explains how the personal information entered on the application will be used and shared between government agencies and the promoter of the RESP Contract.

Signatures

Signature of Beneficiary's parent/legal guardian for whom Identification/proof that meets the Alberta Residency Requirement has been provided <input checked="" type="checkbox"/>		Date
Signature of Beneficiary's Custodial Parent/Legal Guardian (if different from above) <input checked="" type="checkbox"/>		Date
Signature of Subscriber (if different from above) <input checked="" type="checkbox"/>	Date	For office use only RESP No.
ACES1 (Rev. 2007/08)		

First line: If you are the Parent/Legal guardian, as well as the Subscriber, and you meet the Alberta Residency Requirements, you must sign and date the first line.

Second line: If you are the Custodial Parent/Legal guardian and are **NOT** the Subscriber, you must sign and date the second line.

Third line: If you are the Subscriber, and are **NOT** the Parent/Legal guardian, you must sign and date the third line. (The Parent/Legal guardian is still required to sign and date the second line).

REMINDER: Please ensure that Heritage receives the original signed ACES Grant Application form along with a photocopy of the required documentation that shows proof of Alberta Residency.